New 1/22/01

ADOPT-A-HIGHWAY

Bag It, Move It, or Leave It?

Adopt-A-Highway Instructions for Handling Roadside Litter

BAG IT

1. **These items may be placed in a bag.**
   A. Small items made of paper, cardboard, plastic, styrofoam, wood, rubber, glass, or metal provided that the item does not have sharp edges.
   B. Small, empty containers provided that the item does not have sharp edges.

Adopt-A-Highway participants are encouraged to redeem recyclable items.

MOVE IT

1. **These items should be placed alongside your stacked bags at the edge of the shoulder.**
   A. Items with dull, pointed edges that might tear a bag.
   B. Large items that would prevent a bag from being properly tied closed.
   C. Heavy items that could tear a bag, provided that the item can be moved without causing physical injury.
   D. Containers that are not empty *if* the contents won't spill when moved *and* you can identify the product as one that is not hazardous. If you suspect that an item contains urine, do not move it.

If in doubt, leave the item alone!

LEAVE IT

1. **These items should be left where found without taking further action.**
   A. Sharp, large, or heavy items that could cause physical injury if moved.
   B. Any item in an unsafe location (within six feet of a traffic lane, on unstable ground, etc.).

2. **Report these items to the Caltrans representative listed in your Encroachment Permit that day, or on the next working day, during normal business hours. You may leave a voice message.**
   A. Items you are not permitted to bag or move that will not be easily visible to the Caltrans crew collecting your filled bags. (If possible, place a filled bag near to the item to mark its location.)
   B. Securely closed items containing hazardous substances.*

3. **Report these items to the Caltrans representative listed in your Encroachment Permit that same day. If you are unable to speak directly to a Caltrans employee, call 911 to report the item.**
   A. Any item that you cannot identify and suspect may be hazardous.
   B. Unclosed or leaking items containing hazardous substances.*

4. **Call 911 if you find the following kinds of items. If you do not have access to a cell phone or call box, then someone other your group's safety leader, must leave the site to make the call. Then, unless advised to leave the area, the safety leader must stay at the site until a California Highway Patrol officer (or a Caltrans representative) arrives.**
   A. Items with hazardous material labels.*
   B. Items that could pose an immediate danger.*
   C. Items that could be crime-scene evidence.*

Keep a safe distance away from the item and do not disturb it in any way!

**See back for examples.*

If an item you find has a strong odor, leave the area immediately and call the appropriate authority.

Items of Concern

ITEM	LEAVE IT	LEAVE IT AND CALL CALTRANS DURING BUSINESS HOURS*	LEAVE IT AND CALL CALTRANS THAT DAY**	LEAVE IT AND CALL 911 IMMEDIATELY***
Miscellaneous Items				
Broken glass	X			
Any item that you cannot identify and suspect may be hazardous			X	
Hazardous Substances				
Spills of liquid or powdery substances			X	
Fuels		X if securely contained	X if open or leaking	
Motor oils, transmission fluids, petroleum products		X if securely contained	X if open or leaking	
Antifreeze		X if securely contained	X if open or leaking	
Batteries		X if securely contained	X if open or leaking	
Flares		X		
Paints		X if securely contained	X if open or leaking	
Aerosol cans (that are not empty)		X		
Human urine, feces, bloody waste (gauze, etc.)		X if securely contained	X if open or leaking	
Syringes, labeled medicines (aspirin, prescription drugs, etc.)		X		
Animal carcasses		X		
Extremely Hazardous Items /Possible Crime-Scene Evidence				
Bloody items that may be crime-scene evidence				X
Explosives, possible bombs (capped pipes, wrapped packages, etc.)				X
Weapons (guns, knives, etc.), unspent ammunition				X
Items with hazardous material labels (see examples below)				X
Unlabeled medicines, marijuana, drug paraphernalia				X
Animals that may have been poached				X

*** Report these items to the Caltrans representative listed in your Encroachment Permit that day, or on the next working day, during normal business hours. You may leave a voice message.**

**** Report these items to the Caltrans representative listed in your Encroachment Permit on that day. If you are unable to speak directly to a Caltrans employee, call 911 to report the item.**

***** If you do not have access to a cell phone or call box, then someone other your group's safety leader, must leave the site to make the call. Then, unless advised to leave the area, the safety leader must stay at the site until a California Highway Patrol officer (or a Caltrans representative) arrives. Keep a safe distance away from the item and do not disturb it in any way!**

A Few Examples of Hazardous Materials Labels

Caltrans Representative to Call if You Find Hazardous Substances

Name_____ Phone Number_____