STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

REQUEST FOR BID DOCUMENTS AND OTHER INFORMATION

DC-OE 0013 (REV. 10/93)

Do not put multiple job requests on this document. Use only one sheet per individual contract and/or job.

CONTRACT NUMBER	BID DATE	**BIDDER SET** *(General Contractors)*	**NON-BIDDER SET** *(Subcontractors or Suppliers)*
COUNTY, RTE., POSTMILE NO.		Package consists of proposals . special provisions, plans and M.I.'s Do you need one set? ☐ Yes ☐ No	Package consists of proposals . special provisions and plans How many sets do you need?

SHIPPING ADDRESS	**U.S. MAIL ADDRESS**
BUSINESS NAME	BUSINESS NAME
STREET ADDRESS REQUIRED FOR SHIPPING	P.O. BOX OR STREET ADDRESS
CITY STATE ZIP	CITY STATE ZIP

THE FOLLOWING IS IMPORTANT INFORMATION NEEDED IN CASE OF AN ADDENDUM

ORDERED BY:	BUSINESS PHONE *(include Area Code)*	FAX NUMBER *(include Area Code)*

☐ MASTER ACCOUNT
☐ MASTER CHARGE
☐ VISA
☐ DISCOVER
☐ AMERICAN EXPRESS

CREDIT CARD PAYMENT AUTHORIZATION

CREDIT CARD ACCOUNT NUMBER (please write clearly - do not skip spaces)

EXPIRATION DATE

MONTH YEAR

Signature

TELEPHONE NUMBER IS REQUIRED ON ALL ORDERS. IT IS USED FOR CUSTOMER IDENTIFICATION.

(916) 654-7028 is our fax number, please fax your orders if possible.

All orders are on a first come, first serve basis. If you order too close to the bid opening date, you may not receive the items in a timely manner.

Be careful not to send duplicate orders as you will be billed for all plan and specifications that are sent to you.

PLANS AND SPECIFICATIONS ARE SENT AT COST AND ARE NOT REFUNDABLE.

Plans and Specifications are to be paid check VISA, MasterCard, DISCOVER or AMERICAN EXPRESS.

If there is anything else you need to communicate to us, you can do so in this area.

PLANS COUNTER USE ONLY

TOTAL CHARGE

DEPARTMENT OF TRANSPORTATION

PLANS & BID DOCUMENTS - ROOM 0200
1120 "N" STREET - MS#26
SACRAMENTO, CALIFORNIA 95814
(916) 654-4490 OR (916) 654-4492